

Jason Kuzia

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Objective:

To dedicate myself to a position in the challenging environment of media industry that will utilize my experience and allow my personal and professional growth.

Professional Experience:

Light Touch Entertainment (6 years at company, Current) Freelance Producer, Coordinator, & Designer (Owner)

Light Touch Entertainment was created as way to produce, coordinate, and design freelance projects. Throughout the years LTE has produced and designed hundreds of events, productions, and marketing materials with budgets in the range of \$400 to \$10 Million.

- Design lighting, set, stage, and projection
- Manage crew and teams of 6 to 25
- Manage/create complex production build and shoot schedules
- Design/build trade show materials and booths
- Manage complex budgets with excel and filemaker pro
- Arrange travel and needed expense reports
- Design and maintain company websites

Nor Cal Dance Arts (6 years at company, Current) Operations & Technical Manager (Owner)

Nor Cal Dance Arts is a northern California hub for dance and performance arts located in San Jose, CA. The studio services thousands of students every year with a growing staff and choreographers. In 2011 plans are underway to expand the studios facility.

- Designs and manages studio website
- Designs onsite, mail, email, and trade event marketing
- Manages operations budgets and manages facility rentals
- Manages multiple complex schedules
- Manages/produces the technical requirements for the studios productions
- Manages production budgets, schedules, and corporate events
- Maintains the A/V needs of staff members and outside talent
- Manages custodial work
- Manages tenant improvements

Bay Area Builders Incorporated (3 years at company, Current) Operations and Accounts Payable Manager

Bay Area Builders is a growing general contractor located in Santa Clara, CA. Current projects are in the \$50K to \$20 Million range. They focus on commercial tenet improvements and new commercial construction. Bay Area Builders have satellites at Stanford University, Santa Clara University, and Lockheed Martin.

- Manages facility planning
- Manages accounts payable
- Manages human resources enrollment
- Manages marketing
- Manages corporate events and trade events

EARSXXI & Plaster City Digital Post (2 years at company)

Stage Manager

EarsXXI and Plaster City Digital Post was started by Christopher Coppola in Hollywood CA. Both companies focused on digital film making and effects. They converted a old sound studio on sunset boulevard into a state of the art post house and stage.

- Designed the sound stage, lighting grid, power, green room, production office, and restrooms
- Oversaw the construction and tenet improvements of the stage
- Maintained stage operations expenses
- Managed rental income and expenses
- Onsite production and event producer
- Managed production equipment, off site equipment and storage facilities
- Designed corporate events and parities

Legend Theatrical (3 years at company)

Marketing, Design, and Sales Manager

Legend Theatrical is a theatrical events and production company in Santa Cruz, CA. Legend Theatrical designs and supplies equipment for small budget to large budget shows and events.

- Designed and produced events
- Managed complex production schedules
- Managed design and production team
- Managed business operations
- Managed onsite and offsite staffing
- Managed accounts receivable and payables
- Website management
- Inventory tracking

Qualifications

- ♦10 years in live events and production, including management and design
- ♦Large lighting, staging, and sound operations background
- ♦Experience with large and small format projection systems
- ♦Can operate Microsoft & Apple programs
- ♦Can design and work with Photoshop, CAD, Sketch-Up
- ♦Detail oriented and highly organized
- ♦Able to handle complex budgets and schedules
- ♦Travel experience and have arranged travel for for crew
- ♦Very team and community oriented
- ♦Entrepreneurial Leadership,
- ♦Strategic, Operational & Financial Planning
- ♦Staff and Project Development & Performance Accountability
- ♦Fiscal Management
- ♦Own and play Play Station and Wii
- ♦Willing to start quickly on active projects
- ♦Can lift and carry 75+
- ♦Own a ¾ Ton Black Chevy Avalanche Truck
- ♦Valid Passport

References

Bobby Moresco, Director
Rando Schmook, Production Designer
Christopher Coppola, Director
Troy Gunter, Valley Christian Schools Performing Arts Director

Education

San Francisco State University, Theatrical Design
University of Phoenix, Business Management

Employment Details

Production Work History: Trade Show, Commercial, Film, Industrial, Television, Theater
Management Work History: Operations Director, Production Designer, Technical Director, Producer
Primary Citizenship: United States with Valid Passport

Extras

Board of Directors - East Valley Family YMCA (4 Years)
Member of the Art Directors Guild (3 Years)